

#### Gmail - Web

##### **Unmark an email as spam**

1. On your computer, open Gmail.
2. On the left, click More.
3. Click Spam.
4. Open the email.
5. At the top, click Not spam.

#### Outlook

##### **Unmark an email as spam**

1. On your computer, open Outlook.
2. On the left, click Junk Email.
3. Right Click Message that is not spam.
4. Go to Junk.
5. Mark as Not Junk.
6. Tick box "Always Trust Emails From"

#### iOS (iPad / iPhone)

##### **Unmark an email as spam**

1. On your iOS device, open mail.
2. On the left, click Junk.
3. Click Edit.
4. Choose the message that is not Junk.
5. Click Mark.
6. Click Move to Inbox

#### Android

##### **Unmark an email as spam**

1. On your Android phone or tablet, open the Email app
2. In the top left, tap Menu. Spam.
3. Open the email.
4. In the top right, tap More. Report not spam.